

**MINUTES – ACCESS GROUP MEETING**  
**County Hall, Haverfordwest**  
**10<sup>th</sup> March 2016 at 2.00pm**

**1. At the meeting:**

H Langen	A Hunt	R Codd
F Heasman	E Rich	B Cleevely
M Pope	A Thomas	

**2. Could not attend the meeting:**

B Thomas Cleaver, M Phillips, T Mills, Cllr S Hancock, M Pope, M Baron, A Richards, L Cartwright, Pembrokeshire People First

**3. Welcome.**

Henry welcomed everyone to the meeting and a warm welcome back was extended to Henry.

**4. Minutes of the meeting on 11th February, 2016.**

It was agreed that the minutes were a true record of the meeting.

**5. Matters Arising (things people wanted to talk about from the minutes of the last meeting).**

- a. Alan Hunt has emailed the council's public transport section highlighting the issues being faced by disabled passengers due to there being only one wheelchair space on buses. Alan has asked if they have a direct contact

with the Department for Transport in London so that we can tell them about it as well.

- b.** The Service Agreement with the Council has yet to be finalised by the council. It is hoped that an agreement will be in place by April.
- c.** It will unfortunately not be possible to demonstrate the beach wheelchair at the Clynyfw Disability Access Day event but Frank will be going along and will represent the Group.
- d.** Alan had booked a room for the next meeting on Wednesday 20<sup>th</sup> April as he will be away for the usual meeting on 14<sup>th</sup> April. NOTE: since this meeting Alan will not
- e.** Alan has contacted Tenby Chamber of Trade about the possibility of one of their members hosting a beach wheelchair in Tenby.

## **6. Treasurers Report (the person in charge of the group's money).**

- a. After paying VentureMobility £1800 for the new beach wheelchairs and Snowdrop Independent Living £552 for the manual wheelchairs, the account now stands at £2785.19.
- b. The provider of the donation button on the website, Charity Checkout, has agreed to help with marketing and halve the cost for the next year to £60. It was agreed to

take up the offer if it could be funded via Community Voice and transferred to the Accessible Pembrokeshire website.

- c. The new beach wheelchair is arriving next week so balance of £1800 will have to be paid along with £150 for delivery and training.
- d. Bill agreed to be main contact for the finances of the Community Voice project and will open a new account entitled Accessible Pembrokeshire which will have the same signatories as the Access Group account.
- e. Alan handed over £77 from the Saundersfoot harbour beach wheelchair collection box.

## **7. Correspondence (Any letters or emails received since the last meeting).**

- a. £30 PAVS membership is due for renewal.
- b. Contact from Miranda French of Disability Wales regarding a complaint from a gentleman with a caravan at Woodland Vale Caravan Park about the lack of disabled toilets. Alan wrote to them last year and has written again recently but no response has been received. Alan advised the gentleman to contact Citizens Advice who could refer his case to the Bar Pro Bono Legal Advice Service

## **8. Community Voice Project.**

- a.** The Sub-committee held a meeting on Tuesday at Henry's house.
- b.** The conference date was agreed as 13th October
- c.** A visit to Slebech Park Hotel to be arranged as a possible venue
- d.** It was agreed that Jessica Hatchett would be employed to work up to 20 hours per week from 6th April at £10 per hour.
- e.** £3,000 will be put aside in the budget for her expenses.
- f.** Up to £5,000 was agreed for setting up the new website. Ian Hatchett to submit further costs.
- g.** It was agreed to use [westsussexconnecttosupport.org](http://westsussexconnecttosupport.org) as a guide to the sort of site we want.
- h.** Alan Hunt suggested incorporating "signvideo" into the website which gives access to a signer and is paid for per use. Sainsbury's are the first supermarket to use this service.
- i.** Link to the access guide to be incorporated into "accessiblepembrokeshire".
- j.** Sponsorship should be sought to help fund the conference.

## **9. Service Level Agreement with the council.**

- a.** See "Matters Arising" at item 5 above.

## **10. Pembrokeshire People First Report.**

- a. There was no report this month.

## **11. Avenue Centre Tenby.**

- a. The proposal to close the centre is now reported to be under review and it is possible that the facility may remain. The Group will keep a watchful eye on the situation.

## **12. Beach Wheelchairs.**

- a. The new beach wheelchairs are arriving on 17th March at 10 a.m. at Saundersfoot harbour. Alan has had an email from allterrainwheelchairs.co.uk - another wheelchair supplier which has similar beach wheelchairs and prices to Alton Mobility who supplied the new beach wheelchair at Angle.
- b. We now have one spare beach wheelchair, it was proposed that it could be held by Nino for hire if he would service Saundersfoot chair in payment.

## **13. Chairman's Report.**

- a. Henry was well enough to return to the chair and was welcomed by the committee.

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**14. Access Officer's Report**

- a. Coproduction training to be held on 13th April for Community Voice project. Jessica to be asked to attend.
- b. Council officers and officers from other organisations, NHS etc. will also receive training.

**15. Any other business (any other things that need to be talked about).**

- a. None

The meeting finished at 3:45 PM.

**Next meeting:**

**WEDNESDAY 20<sup>th</sup> May 2016 at 1.30pm, County Hall.**