

MINUTES OF THE PEMBROKESHIRE ACCESS GROUP MEETING HELD ON 8TH DECEMBER 2016

AT THE MEETING.

Henry Langen, Beryl Thomas-Cleaver, Alan Hunt, Frank Heasman, Rex Codd, Mark Phillips, Annette Peter, Jessica & Ian Hatchett, Jake Bull (observer).

APOLOGIES FROM ANYONE WHO COULDN'T COME TO THE MEETING.

Alan Thomas, Bill Clevely, Eva Rich, Margaret Baron, Jackie Hooper, Rhian ?, PPF, Cllr Simon Hancock.

MEETING

2 MINUTES OF THE LAST MEETING

Minutes were agreed, proposed by Frank Heasman, seconded by Henry Langen and signed by the Chair.

3 MATTERS ARISING (things people would like to talk about from the last meeting)

3A 2 ticks scheme - The council are unable to guarantee interviews to disabled people. It was agreed to invite Mark Woolgar, Head of Human Resources to a meeting.

3B County show - Cannot buy tickets by phone and the website is difficult to access. Tickets can be bought through the council which means entering into a third party agreement. It was agreed to look at this again next year, nearer to the time of the show.

4 TREASURER'S REPORT

There was concern regarding Ian being Treasurer because of possible conflict of interest. Henry has offered to take on the Treasurer's role with Ian as his deputy. It was agreed to hold an Extraordinary General Meeting (EGM) at the start of the next meeting to vote on this. As Henry is a signatory to the group's bank account, he will start the process of setting up electronic banking. Current balance of the account is £1138'74. Alan has requested further money from the council for printing flyers, this request has been sent round to Council departments. The Parking Manager has said that he will pay for flyers to do with parking.

5 CORRESPONDENCE

Alan had received the Disability Wales Newsletter. BBC are looking for people affected by changes to DLA. Alan will contact Rhiannon Hicks to ask what "Enabling Wales" scheme can offer us with regard to setting up a CIL.

6 PEMBROKESHIRE PEOPLE FIRST REPORT

No report.

7 COMMUNITY VOICE PROJECT

A meeting of the Community Voice subcommittee had taken place before the PAG meeting.

Points discussed were

- Website: Ian has drawn up a draft proposal for working with the Learning Disabilities Partnership Board on the website. He will circulate the document for members to discuss at the next meeting;
- Conference: BSL interpreters and Palantypist have been agreed. Alan will confirm to Tony Evans and ask for an invoice for any deposit required;
- Training: the 2 Access Audit training courses are to go ahead;
- Advertising: It was agreed to take up a 16 week package of advertising in the Pembrokeshire Herald and to finalise the other advertising in the new year.
- Boxes for nomination forms were agreed, Alan to order and Ian to print logo. Contact Centre has agreed to send out nomination forms if requested.

- a. It is a requirement of "The Big Lottery" that all information is available in Welsh and English. It was agreed to use the translation company Atebol at a cost of £59 per 1,000 words. Alan is to find out if this is a minimum charge and if proof reading is included.
- b. Alan is to draw up a list of people that we have engaged with during the project. Jessica is to draft an invitation to speakers, to go out shortly after Christmas.
- c. A bus app has been suggested, Alan has contacted Travelline Cymru, but they could not help. Kerry Rees, Transport Manager has suggested possibly carrying out a pilot. Alan is to check with PAVS if this can be included as part of Community Voice.
- d. Layout of the Pavilion for the conference was discussed, it was agreed to have another visit and discuss nearer the time.
- e. Alan suggested inviting Danfo to demonstrate their portable Changing Places, this was agreed as an excellent idea.
- f. Annette requested that if anyone has anything they want to report back to the quarterly meeting with PAVS on 13th, to email her.

8 CHAIRMAN'S REPORT

Beryl welcomed Jake who was observing the meeting. She also thanked Alan, Jessica and Ian for all their hard work.

9 ACCESS OFFICER'S REPORT

- a. An access issue has been reported to Alan, a lady unable to get up stairs at the Labour Club, Haverfordwest, to a family party as she was in a wheelchair. Alan to write to the Labour Club pointing out their access requirements.
- b. A gentleman from Newport, Gwent has written to Alan requesting that the group be mindful of access issues particularly relating to Tenby Pedestrianisation. Beryl offered to look at his concerns. A-frames are always an issue, Ian suggested that he would ask the Council for their

policy on A-frames, which may spur them on to write one, which he could then give out with A-frames which he prints.

10 AOB

- a. Jessica had attended Mencap training on the Equality act, she suggested inviting the trainer to PAG which was agreed for March/April.
- b. Henry suggested asking Anthony Richards to a meeting to show a film about accessible footpaths, this was agreed for February.
- c. Narberth town council now meet in the library, Henry requested an access audit which Alan agreed for the new year.
- d. Narberth post office has moved to Cost Cutter, Alan has discussed the access problem with them, but has yet to reach agreement with them. Alan and Henry to visit and recommend a solution.
- e. Jessica will invite Susan Cook, a wheelchair user to observe the next 2 meetings as she has shown an interest in attending the group.
- f. The usual room is not available for the next meeting, Alan to contact the Archive building.
- g. Beryl expressed her concern that post is being delayed from County Hall.

The next meeting will be held on 8th January 2017 at 1:30 in room 4a, Pembrokeshire Archives, Prendergast, Haverfordwest SA61 2PE.

NOTE

There will be an Extraordinary General meeting at the start of this meeting to confirm election of the Treasurer.

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